

# GRADUATION FAQs

FREQUENTLY ASKED QUESTIONS ABOUT APPLYING FOR  
GRADUATION AND THE SPRING COMMENCEMENT CEREMONY

## Applying for Graduation

- **When should I apply for graduation?**
    - Students should apply for graduation the semester prior to your degree completion. By applying early, Student Services has time to review your academic progress and verify that you are on track to complete your program.
  - **I have applied for a certificate only. Am I able to participate in the spring commencement ceremony?**
    - Yes, absolutely! You must have applied for graduation, paid the graduation application fee and ordered your cap and gown.
  - **How will I be notified about graduation information?**
    - Information will be frequently updated on the graduation webpage. We will send e-mail communication to your CCC&T student e-mail account. We will also mail information to the mailing address we currently have on file.
  - **How does the college know that I will attend the commencement ceremony in May?**
    - There are two ways the College knows to expect your participation in the commencement ceremony. First, indicate on your graduation application that “Yes”, you will be attending. Second, order your cap and gown.
  - **What GPA do I have to have to graduate?**
    - You must have a 2.0 program GPA. However, some health science programs require a higher program GPA for graduation. Please note that GPAs are not rounded.
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- **How do I know if I'm graduating with honors?**
  - You must have a program GPA of 3.5 (not cumulative GPA). A gold Honors tassel will be given to you at graduation check-in before the commencement ceremony.
  - For spring graduates, your program GPA from the previous fall semester will be used to determine honors status. (Spring grades will not be complete and verified before the commencement ceremony.)

## **Cap & Gown**

- **What do I need to pick up my cap and gown?**
  - You will need to present your CCC&TI student ID. Don't have one? Visit the LRC on the Caldwell Campus or Student Services on the Watauga Campus to get one made.
- **What regalia can I wear with my cap and gown?**
  - You may only wear stoles and cords that are issued by a CCC&TI club or available to purchase through CCC&TI's Oak Hall system. Personalized stoles and cords will not be permitted.
- **May I decorate my cap?**
  - Yes, absolutely! We can't wait to see them.

## **Commencement Ceremony**

- **How many tickets will I receive?**
  - The number of tickets will depend on how many graduates are attending the commencement ceremony. The number will be determined before cap and gown pick up.
- **How can I request extra tickets? When will I get them?**
  - You may request extra tickets when you pick up your cap and gown or by e-mailing Sandra Reece at [sreece@cccti.edu](mailto:sreece@cccti.edu).
  - It will be very close to the date, typically the week of the commencement ceremony, before we will know if extra tickets are available. If you are to receive any, you'll be notified through your CCC&TI student e-mail.
- **How do I get my graduation tickets?**
  - If you ordered your cap and gown to be delivered to the College, your tickets will be packaged with your cap and gown.
  - If you ordered your cap and gown to be delivered to your home, you must come by the College to pick up your tickets.

- **Does my infant/toddler need a ticket for the commencement ceremony?**
  - Yes, the Fire Marshall uses headcount, not seat count, for events at the J.E. Broyhill Civic Center.
- **What should I do if I or one of my guests attending the commencement ceremony needs an accommodation?**
  - CCC&TI is committed to ensuring commencement is accessible to graduates and their guests. If you or one of your guests needs an accommodation for the ceremony, please contact Disability Services at least two weeks prior, so appropriate accommodations can be made. Please e-mail [tsigmon@cccti.edu](mailto:tsigmon@cccti.edu) or call (828) 726-2716.
- **Who is allowed back stage for check-in prior to the ceremony?**
  - Graduates only. No family members or children are allowed back stage or on stage before or after the ceremony.

### **Receiving Your Degree/Diploma/Certificate**

- **How will I receive my degree/diploma/certificate?**
  - They will be mailed to you to the address on file approximately 4-6 weeks following graduation.
- **What do I do if my name or mailing address has changed?**
  - Complete the "Permanent Record Change" student e-form located in MyCCCTI Portal.
- **When will access to my CCC&TI e-mail address expire?**
  - Access to your CCC&TI e-mail address will expire one year after graduation or one year after the last term in which you were registered.