



Practical Nursing General Admission Requirements

The deadline for completion of all admissions requirements is September 1, 2026, to be considered for the Spring 2027 entering class.

All documentation must be received by the appropriate personnel by this date.

GENERAL INFORMATION

The Caldwell Community College and Technical Institute Practical Nursing (PN) Program is available at the Caldwell Campus in Hudson, NC and the Watauga Campus in Boone, NC. The diploma in the Practical Nursing curriculum provides individuals with the knowledge and skills to integrate safety and quality into nursing care to meet the needs of the holistic individual which impact health, quality of life, and achievement of potential. Graduates of this program are eligible to take the National Council Licensure Examination (NCLEX-PN), which is required for practice as a Licensed Practical Nurse. Employment opportunities include a wide variety of health care settings such as hospitals, rehabilitation/long-term care/home health facilities, clinics, and physicians' offices.

APPLICATION/ADMISSIONS PROCESS

Caldwell Community College and Technical Institute's mission and philosophy includes the process to establish fair and equitable student guidelines for admission and progression. It is the applicant's responsibility to ensure that all requirements are met by the established deadline. Practical Nursing (PN) program deadlines, guidelines and policies apply equally to all students.

Admission requirements to the PN Program must be received by student services by the stated deadline of **September 1, 2026** to be qualified and considered for admission.

Clinical space determines the availability of seating for the program each year. CCC&TI is approved to admit a limited number of students per year and utilizes a competitive admissions process. Applicants who meet all admissions requirements by the published deadline are ranked according to criteria specified in this document. The students with the highest accumulated point totals are offered admission into the PN program.

Practical Nursing Program Admission Requirements

To be considered for admission to CCC&TI's Practical Nursing (PN) program, applicants must complete **all** requirements listed below **by the posted application deadline**.

1. GPA Requirement

- **Minimum Program GPA: 2.5**
- Includes nursing-related general education courses from CCC&TI or other accredited institutions.
- **Excludes** developmental courses (English, math).

2. College Application

- Apply online at [CCC&TI Admissions](#)
- Choose **one campus only**: Caldwell **or** Watauga. Applications to both campuses are **not allowed**.

3. High School Graduation or Equivalency

- Submit an **official transcript** showing high school graduation date (required even if you have a college degree).
- For high school equivalency, submit **official documentation** from the issuing institution.
- **Photocopies are not accepted.**

4. Official College Transcripts

- Submit official college transcripts via:
 - **Mail** to CCC&TI Admissions Office, 2855 Hickory Blvd, Hudson, NC 28638
 - **Email**: transcripts@cccti.edu
- Transcripts must be evaluated to determine exemption from placement tests.
- Transfer credits are reviewed per CCC&TI's **transfer policies**.

5. Gateway English & Math Readiness

- Applicants must be eligible to enroll in **college-level (gateway) English and math** without prerequisites

6. Nursing Information Session

- Complete the required **online session** at: [Nursing Programs Information »](#)
- Submit the **Nursing Confirmation Form** at the end to fulfill this requirement. It is sent automatically to Health Sciences Admissions.

7. Nurse Aide I Certification (NA I)

- Must be **listed and in good standing** on the NC Nurse Aide I Registry.
- Submit proof via [NC HCPR Registry »](#)

To meet NA I certification, you must:

- Complete state-approved NA I training **and** pass the competency test, **or**
- Receive a training waiver and pass the competency test, **or**
- Hold a qualified NC nursing license.

Certification must remain **active** throughout enrollment in the PN program.

8. English Language Proficiency (TOEFL)

- If English is not your native language, refer to the **college catalog** for TOEFL requirements.

9. Prerequisite Courses (Minimum Grade: C)

Must be completed **before starting NUR courses**:

Course	Required Grade	Notes
BIO 168 – Anatomy & Physiology I	C or higher	Points are awarded for grades of B or better
BIO 169 – Anatomy & Physiology II	C or higher	In-progress allowed, but points not awarded if incomplete by deadline

10. TEAS Admission Test

- Complete the ATI TEAS (Test of Essential Academic Skills) exam:
 - **Overall Score:** Proficient or higher
 - **Science Score:** 51 or higher
- Scores must be **less than 2 years old**
- **Max 2 attempts** per academic year (Aug 1 – Jul 31)
- Highest qualifying score will be used for ranking
- Study Resources and How to Schedule: [TEAS information](#)
- **Testing Fee:** \$70 (paid online to ATI on exam day)

11. MAR (Minimum Admissions Requirements) Review

Once all above requirements (steps 1–10) are met, request your **MAR Review** to verify application eligibility.

Contact by Campus:

Caldwell Campus:

- A–L: Amy Huffman ahuffman@cccti.edu
- M–Z: Ruthie Price rprice@cccti.edu

Watauga Campus: Movita Hurst mhurst@cccti.edu

Previous Nursing Program Attempts

- Only **one prior unsuccessful attempt** at any nursing program is allowed.
- If you exceed this, you may submit a **written appeal** to the Director of Nursing for further review.
- *When considering whether to admit an individual into a specific program of study, the College shall take into account that federal law prohibits states from granting professional licenses to undocumented immigrants. Furthermore, graduation from a CCC&TI health science program alone does not guarantee that the student has met all eligibility requirements for licensure, certification, or registry required in order to practice in the related medical field. Prospective students should contact the appropriate agency prior to enrollment if they have any questions concerning their eligibility for credentialing examinations and legal ability to practice.*

NOTIFICATION PROCEDURE

The students with the highest point totals will be notified of acceptance to the 2027 Diploma in Practical Nursing Program during September of 2026. Additionally, other complete applicants will be notified of either “alternate” or “complete” status. All complete students must respond to their notification letter by the established deadline communicated within the letter. Complete applicants may be considered (by order of point ranking) if an accepted student declines or is disqualified before the start of the program.

All other applicants who were incomplete with admissions requirements at that time will receive notification of his/her admission status via CCC&TI student email accounts and via letter mailed in mid-September each year. The email and/or letter notification will require a student response to keep their practical nursing application pending for the next application period.

OVERVIEW OF POINT SYSTEM FOR PRACTICAL NURSING PROGRAM

A point system will be used as an objective means for evaluating practical nursing applicants. The student must meet all admission requirements before they are ranked for admission into the spring class. Practical Nursing applicants are ranked in order according to the present applicant pool. Admission is then based on the point totals. Acceptance letters will be mailed by late September. Course work will begin the following spring semester. See sample below of how scores are calculated.

SAMPLE

Caldwell Community College and Technical Institute
Diploma in Practical Nursing (D45660) ADMISSIONS POINT COUNT WORKSHEET
SPRING 2027

Applicant Name: _____ ID# _____

Section A—Points are awarded for each BIO course included in the PN curriculum completed with a grade of “B” or higher.

Biology classes	Grade of A (4 pts)	Grade of B (3 pts)	Grade of C (0 pts)
BIO 168			
BIO 169			
Total			

Section B – Points are awarded for each general education course completed with a grade of “C” or higher.

Other General courses	1 Pt. Each
PSY 150	
ENG 111	
Total	

Section C—Points are awarded based on ATI-TEAS Adjusted Individual Total Score. Example: Score of 75.7 is 75 points.

TOTAL POINT COUNT

Section	Points
Section A	
Section B	
Section C	
TOTAL Points	

****This point sheet is reviewed each year and is subject to change.****

NOTES: In the event that more than one applicant has the same total point count, applicants will be ranked based on the following criteria:

1. TEAS score (Adjusted Individual Total Score %)
2. GPA in completed Biology courses (BIO 168 & 169)

AFTER BEING NOTIFIED OF ACCEPTANCE

Students will be notified by mail once they have been officially accepted into the Practical Nursing program. The acceptance letter will include further information and direction to submit the following documentation in order to be eligible for clinical participation within the program:

- **Current Infant, Child, and Adult/AED CPR certification.** The following is required: American Heart Association Basic Life Support Provider course (BLS for the Healthcare Provider). A copy of the CPR certification should be submitted by the **deadline established by the program director.**
- **An accurate and satisfactory completed student medical form (health form)** which includes appropriate documentation of immunizations by the health care provider or county health department and physical exam results must be submitted to Certified Background Check Medical Document Management by the deadline stated in the acceptance letter. *Appropriate documentation includes copy of health immunizations record with proof of agency testing or by professional healthcare provider with signature. Each student will be responsible for the cost of the electronic health form tracking.* Requirements include current TB (2 step PPD) skin test (within 12 months), mumps/measles/rubella blood titer or vaccine, proof of chicken pox immunity by vaccination or blood titer, and current immunizations for influenza, tetanus, and diphtheria. The nursing student is also encouraged to obtain Hepatitis B immunizations. Otherwise, the decision to decline the Hepatitis B immunizations must be formally documented.
- **Criminal background checks/Drug screening/other expectations:**
 1. Criminal background checks and/or drug screenings are required for the student to participate in the clinical component of each NUR course. A signed acknowledgement statement must have been submitted to the Health Sciences Admissions office as an admissions requirement (see admissions requirement #10 – Information Session). All costs associated with criminal background checks and drug screenings are the responsibility of the student.
 2. The students will assume responsibility for all health care or emergency room costs they might incur during their clinical rotations.
 3. The student will assume the responsibility for travel to and from the clinical site and all associated costs.
 4. The student will complete a final evaluation of all clinical rotation sites, including faculty and educational experience.
- **Progression policy** – BIO 168 & BIO 169 must be successfully completed with grades of “C” or above prior to beginning the first NUR course in spring semester. A grade of “D” or “F” in any general education coursework must be repeated and completed with a grade of “C” or above as outlined in the PN curriculum sequence in order to progress within the program and to meet graduation requirements. Additionally, all NUR prefixed courses must be completed with a final grade of 80 or above. Failure to maintain this program standard will result in student dismissal from the program. Refer to the Practical Nursing Program Manual for further details.

Legal Limitations of Licensure

Nursing applicants should be aware that the application for licensure at the completion of the program might be denied or restricted by the North Carolina Board of Nursing for the following reasons:

- The student practiced fraud or deceit in attempting to procure a license to practice nursing.
- The student has been convicted of a misdemeanor/felony (excluding minor traffic violations).
- The student is mentally or physically incompetent or uses any drug that interferes with ability to practice nursing.
- The student engages in conduct which endangers the public health.

Program: Practical Nursing (D45660)

Pre requisite courses:		Class	Lab	Credits
BIO 168	Anatomy and Physiology I	3	3	4
BIO 169	Anatomy and Physiology II	<u>3</u>	<u>3</u>	<u>4</u>
Totals		6	6	8
Spring				
ENG 111	Writing and Inquiry	3	0	3
NUR 101	Practical Nursing I	<u>7</u>	<u>12</u>	<u>11</u>
Totals		10	12	14
Summer				
PSY 150	General Psychology	3	0	3
NUR 102	Practical Nursing II	<u>7</u>	<u>9</u>	<u>10</u>
Totals		10	9	13
Fall				
NUR 103	Practical Nursing III	<u>6</u>	<u>9</u>	<u>9</u>
Totals		6	9	9
Program Total		32	36	44

Practical Nursing Program Costs per Semester

****costs are approximate and are subject to change based on outside agency costs/policies**

- All costs are speculative and are subject to change according to the General Assembly of North Carolina, CCC&TI, and Practical Nursing Program.

General education courses (ENG, BIO, PSY, etc.) can be taken prior to starting the NUR-prefixed courses and are billed each semester based upon the total credit hours a student is enrolled. See tuition rates below:

\$76.00 per semester hour + \$50 per fall/spring semester activity fee + \$35 summer activity fee + \$2 per course campus service fee + \$2 per semester hour technology fee

Item	Spring	Summer	Fall
Tuition (NUR courses only)	\$910.00	\$817.00	\$789.00
Testing Fees	\$775.00	\$775.00	\$775.00
Accident/Malpractice Ins.	\$ 19.00		
Books (NUR courses only)	\$500.00	N/A	N/A
Supplies/Uniforms/Clinical fees	\$535.00*	N/A	N/A
Graduation/Pinning Costs	N/A	N/A	N/A
Total cost/semester	\$2739.00	\$1592.00	\$1564.00
Approx. Total Program Costs			\$5895.00

* \$144.75 fee for criminal background check and drug screening required during fall prior to first spring course

**\$ 425.00 fees for taking NCLEX-PN—not part of program tuition/costs but required prior to graduation

For additional information, please contact:

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Since health program standards are mandated by accrediting and regulatory agencies, revisions to the above information may be necessary. Efforts will be made to keep changes to a minimum and finalized one year in advance of the starting date of the program; however, the college reserves the right to revise any part or section as necessary. For programmatic and regional accreditation information: <https://cccti.edu/about-cccti/consumer-information/accreditation/>.

This application process is reviewed on an annual basis.

Revised 09/19/25