

***Advanced Placement Admission Requirements***  
***Caldwell Community College and Technical Institute***  
***Practical Nursing Program***

The faculty of the Practical Nursing (PN) Program are committed to the successful program completion of eligible nursing students. Together with the NCBON (North Carolina Board of Nursing) and the NCSBN (National Council of State Boards of Nursing), standards are set and maintained by each nursing program in order to offer the best opportunity for each nursing candidate to successfully pass the NCLEX-PN (National Licensure Examination for Practical Nurses) and enter nursing practice as a Licensed Practical Nurse. Based on current nursing research literature, these requirements are specific for students to achieve a successful outcome.

Applicants will be considered for advanced placement admission into the PN program in the second semester beginning with NUR 102 once all Phase 1 and Phase 2 criteria are met. ***Meeting all requirements does not automatically result in admission. The Director of the Practical Nursing Program maintains the responsibility to manage available seating for the nursing program.***

It is the responsibility of the applicant to ensure all **Phase 1 requirements are completed no later than October 30<sup>th</sup>**. Successful applicants completing Phase I requirements must ensure that all Phase 2 requirements are verified as complete with the Coordinator of Health Sciences Admissions no later than **April 1<sup>st</sup>**.

As with all other accepted practical nursing students, all advanced placement PN students must provide and maintain the proper documentation of physical examination, immunizations, drug screenings, and criminal background checks as necessary to attend clinical portions of the program.

Completion of all admission requirements is not a guarantee of acceptance. Clinical space determines the availability of seating for the program each year for both campuses.

When considering whether to admit an individual into a specific program of study, the College shall take into account that federal law prohibits states from granting professional licenses to undocumented immigrants. Furthermore, graduation from a CCC&TI health science program alone does not guarantee that the student has met all eligibility requirements for licensure, certification, or registry required in order to practice in the related medical field. Prospective students should contact the appropriate agency prior to enrollment if they have any questions concerning their eligibility for credentialing examinations and legal ability to practice.

## PHASE 1

### Phase 1 - Applicants who have earned prior nursing credits from CCC&TI:

1. *Only one prior entry/admittance to or attempt of any nursing program without successful program completion is allowed by an eligible applicant.* If an applicant exceeds this limit, he/she may submit a written appeal to the director of practical nursing for further consideration and determination by a committee.
2. Advanced placement applicants **must** have been enrolled in the practical nursing program within the last year at CCC&TI and earned a successful grade of 80 or above in NUR 101.
3. Applicants must contact the PN Clinical Coordinator/Lead Instructor no later than **October 30<sup>th</sup>** to schedule a comprehensive Med-Surg proficiency exam. Applicants will be allowed one opportunity to demonstrate fundamental and basic Med-Surg proficiency by scoring an 80 or above. Clinical skills to be completed are determined by the Lead Instructor.

### Phase 1 - Applicants who have earned prior nursing credits from other institutions:

1. *Only one prior entry/admittance to or attempt of any nursing program without successful program completion is allowed by an eligible applicant.* If an applicant exceeds this limit, he/she may submit a written appeal to the director of practical nursing for further consideration and determination by a committee.
2. Advanced placement applicants must have been enrolled in a practical nursing program within the last year and earned a successful grade of 80 or above in coursework equivalent to NUR 101.

Applicants must submit a copy of college transcripts of all nursing coursework and nursing course syllabi to the Coordinator of Health Sciences Admissions to be reviewed along with the Director of Nursing to determine an applicant's eligibility for advanced placement consideration. The determination will be communicated to the applicant.

3. Applicants must contact the PN Clinical Coordinator/Lead Instructor no later than **October 30<sup>th</sup>** to schedule a comprehensive Med-Surg proficiency exam. Applicants will be allowed one opportunity to demonstrate fundamental and basic Med-Surg proficiency by scoring an 80 or above. Clinical skills to be completed are determined by the Lead Instructor.

## PHASE 2

**Phase 2** - An applicant should contact the Coordinator of Health Sciences Admissions to ensure that all below general admissions requirements of the PN program have been met **no later than April 1<sup>st</sup>**.

1. **GPA requirement** – Program GPA must be **2.5** or higher as of the deadline for the current application period. Program GPA is defined as any and all nursing program related general education coursework completed at CCC&TI or other accredited institutions. Developmental level English, reading, math, and algebra courses are NOT included in this calculation.
2. **Application** – Available online at <https://cccti.edu/admissions/new-returning-student-admissions/>. Applicants must indicate the campus (Caldwell or Watauga) to which they are applying on the college application. Applicants are not allowed to apply to both campuses.
3. **Official documentation of high school graduation/high school equivalency**  
 A high school graduate should request an official transcript to be sent to CCC&TI indicating date of graduation. This is required even if the applicant holds a college degree.  
 Applicants with a high school equivalency must provide official documentation to CCC&TI from the granting institution.  
 Reproduced copies of documents are not acceptable.
4. **College transcripts**  
 Official transcripts can be mailed to CCC&TI or sent electronically to [transcripts@cccti.edu](mailto:transcripts@cccti.edu). College transcripts must be received and evaluated in order to exempt the student from placement tests/developmental coursework.  
**Note:** Transfer credits will be evaluated and awarded based upon CCC&TI's transfer credit policies.
5. **Gateway English and math readiness**  
 Applicant must be eligible to enter the program required gateway (college-level) English and math courses without a co-requisite or have successfully passed English and math transition courses as follows:  
     ENG 002 with a grade of P2  
     MAT 003 with a grade of P2
6. **Nursing Information Session** – Applicants must complete an online nursing program information session. To receive credit for this requirement, review all content and complete the Nursing Confirmation form at the end of the information session. This completed form will automatically be routed to the Health Sciences Admissions Office once you click the submit button. **To complete the online information session, visit the nursing webpage at this link:** <https://cccti.edu/programs/all-programs/nursing-programs-information/>.
7. **Nurse Aide I Certification** – Applicants must meet the eligibility requirements for the North Carolina state testing, be listed on the NA I registry, and be in good standing in order to be considered for the program. To meet the NA I requirement for practical nursing, the applicant must submit a copy of their current registry listing from the North Carolina Division of Facility Services ([NC HCPR: Verify Registry Listings \(ncdhhs.gov\)](https://ncdhhs.gov)) with no substantial findings to the Health Sciences Admissions Office by the stated application deadline and maintain their NA I certification while in the practical nursing program.
8. **TOEFL (Test of English as a Foreign Language)** – Refer to college catalog for institutional requirement if English is not your native language.

9. **Pre-requisite classes** – Students must have completed BIO 168 & BIO 169 with a minimum grade of “C”. Grades must be “B” or above to earn points.
10. **Nursing Program Entrance Testing** - The applicant must schedule and complete the most current ATI-TEAS (Test of Essential Academic Skills) admission test with an overall score of at least Proficient and a science score of at least 51. If applicants take the TEAS at CCC&TI, TEAS scores are automatically recorded in the applicant’s record.
- Applicants who do not take the TEAS at CCC&TI must provide official score reports from ATI ([www.atitesting.com](http://www.atitesting.com)) to the Health Sciences Admission Office before the program admission deadline.
- Regardless of the test site, TEAS scores older than 2 years will not be considered. Valid scores must have been earned within two (2) years of the current program admission deadline. No more than 2 attempts are allowed within an academic year (August 1 – July 31).

#### **Study Resources for the ATI-TEAS Exam:**

- **Academic Support Center resources** - Study manuals are available in the Academic Support Centers on either campus. The study manuals can only be reviewed in the center and cannot be checked out.

#### **Hours of Academic Support Center:**

- Mon-Thur – 8 am – 8 pm
- Fri. – 8 am – 12 pm

- **Online study materials (PLATO)** are also available for the TEAS. Contact the Tj Wilkie at [twilkie@cccti.edu](mailto:twilkie@cccti.edu) to obtain required login information.
- **Additional online study resources:**  
<https://www.mometrix.com/blog/ati-teas-7-test-breakdown/>  
<https://www.prenursingsmarter.com/teas-practice-test/>
- Students may also purchase personal resource material (**ATI-TEAS 7 Study Manual**) from the ATI webpage [www.atitesting.com](http://www.atitesting.com), or local/online bookstores.

**Schedule TEAS exam** by calling CCC&TI Caldwell Testing Center at 828-726-2719 or Watauga Testing Center at 828-297-3811. Please check the center’s open hours for operation. The exam has a 3 hour and 48-minute time limit. The following link has information for what you need to know before taking the TEAS test: <https://cccti.edu/student-services/testing-centers/atis-test-of-academic-skills-teas/>.

**Pay testing fee** to take the TEAS exam. This fee is paid directly to ATI on-line the day you take the test. ATI’s testing fee is currently \$70 and subject to change without notification.

**Name and Password** must be set up in order to test and establish a password for future account access and reference.

## ***Legal Limitations of Licensure***

*Nursing applicants should be aware that the application for licensure at the completion of the program might be denied or restricted by the North Carolina Board of Nursing for the following reasons:*

- The student practiced fraud or deceit in attempting to procure a license to practice nursing.
- The student has been convicted of a misdemeanor/felony (excluding minor traffic violations).
- The student is mentally or physically incompetent or uses any drug that interferes with ability to practice nursing.
- The student engages in conduct, which endangers the public health.

**For additional information, please contact:**

*Amy Huffman, B.A.*

*Director, Admissions and Academic Planning*

*828-726-2710*

*E-mail: [ahuffman@cccti.edu](mailto:ahuffman@cccti.edu)*

*Ruthie Price*

*Coordinator, Health Sciences Admissions*

*828-726-2711*

*E-mail: [rprice@cccti.edu](mailto:rprice@cccti.edu)*

*Movita Hurst, BS, BSW, MSW*

*Counselor, Student Services (Watauga Campus)*

*(828) 297-3811, Ext. 5200*

*Email: [mhurst@cccti.edu](mailto:mhurst@cccti.edu)*

*Dr. April Cline, PhD, MSN, RN, RN, CNE*

*Director, Associate Degree Nursing Program*

*828-726-2343*

*Email: [acline@cccti.edu](mailto:acline@cccti.edu)*

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| <p><i>Since health program standards are mandated by accrediting and regulatory agencies, revisions to the above information may be necessary. Efforts will be made to keep changes to a minimum and finalized one year in advance of the starting date of the program; however, the college reserves the right to revise any part or section as necessary.</i></p> |
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*This application process is reviewed on an annual basis.*